**Quote for Copywriting Work**

**To:** Tom Smith, Smith Coffee Shop

**Date:** August 25, 2014

**From:**  Anne Johnson

 123 Main Street

 Anytown, USA 01234

 555-555-5555

 emailaddress@email.com

**Project:** Company Rebranding

**Services:**

Copy for five new window signs $XX

Copy for three brochures $XX

Copy for five-email campaign $XX

**Total: $XX**

**Thank you!**